



Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1
Wilsonville, OR 97070
503.682.6722 <http://www.osaa.org>



Officials Registration & Certification Timeline

OFFICIAL REGISTERS

- Consents to background check
- Completes all registration steps
- Pays the registration fee



Immediately



Email with registration confirmation and receipt of payment is sent from ArbiterSports



Added to local group/association in ArbiterSports



Online tests and clinics are available (*rules exam/concussion*)



1 to 3 Business Days



Background checks are submitted every work day by noon to initiate the screening (*may take up to 3 days to process*)



Registered badge appears once background check clears (*previous officials may clear faster than new officials*)



3 to 5 Business Days



Officials packet is shipped with a tracking number (*mail batches are processed every 2-3 business days*)



Email confirmation with tracking number is sent once registration has been processed in a mail batch



Packet may take 2 to 3 days to be delivered via USPS (*undeliverable packets may be returned to the OSAA office due to incomplete or invalid addresses which will delay packets*)



Email confirmation is sent once free digital rule book is available from the NFHS



OCEP Principles certification option, "Interscholastic Officiating" course, on NFHS Learning Center discount available

2023-24 Registration Fees:

Football	\$83.00
Volleyball.....	\$83.00
Soccer.....	\$76.00
Basketball.....	\$91.00
Wrestling.....	\$83.00
Cheerleading	\$74.00
Baseball.....	\$91.00
Softball.....	\$91.00

Officials can purchase additional rules books and certification patches from the OSAA Corner Store, www.osaa.org/shop.



The process continues on the next page.

OFFICIAL TAKES THE ONLINE OSAA RULES EXAM

- Completes the entire rules exam on ArbiterSports



OFFICIAL TAKES THE ONLINE OSAA CONCUSSION COURSE

- Successfully completes the "Understanding Concussions – What Officials Need to Know" training course via ArbiterSports
- Must be completed once during the current membership year (August – June)
- Must be the OSAA's concussion online training course
- Also available in Spanish



Immediately



Official is certified to officiate OSAA sanctioned contests at the sub-varsity level (*or higher, based on test score and/or OCEP and so long as all other certification requirements are met*)



The official's individual **Monitor Eligibility** report will reflect their completed requirements



Within 12 Hours



Sub-Varsity, Varsity, or Playoff eligibility badge will appear in ArbiterSports

Level of certification depends on exam score and OCEP certification status:



< 75% on the Rules Exam
+ Concussion training

Sub-Varsity

+ OCEP IPDA Training Certified
(Interrupting and Preventing Discriminatory Acts training)



≥ 75% on the Rules Exam

Varsity



≥ 90% on the Rules Exam
+ OCEP Principles Certified
+ OCEP Playoff Certified

Playoff

(Note: only the highest level of eligibility badge will be displayed in ArbiterSports)

OSAA Athletic Officials Handbook

Rule 4-2:

In order to officiate any level of OSAA sanctioned contest, including jamborees, officials must at a minimum complete the following items every year: register with the OSAA, pass a criminal conviction history screening, complete the online OSAA concussion course, and take the relevant OSAA sport rules examination.

2023-24 Officials Registration and Testing Dates

	FALL	WINTER	SPRING
Registration/Testing Opens	Thurs. 6/15/2023 (Mon. 7/10/23)	Mon. 9/18/2023	Mon. 1/15/2024
Test Review Opens	Mon. 8/14/2023	Mon. 11/13/2023	Mon. 3/4/2024
First Contest/Jamboree Dates	Thurs. 8/24/2023	Wed. 11/29/2023	Mon. 3/11/2024
Registration Closes	Fri. 9/29/2023	Fri. 1/19/2024	Fri. 4/19/2024
Testing Closes	Fri. 10/20/2023	Fri. 2/16/2024	Fri. 5/17/2024



For more information and resources for officials, visit
www.osaa.org/officials